

**DIRECT SHIPMENTS TO THE KOELN-  
MESSE FAIR GROUNDS**

Dear Exhibitors,

It is possible for you to arrange your own freight to Cologne!

You can use your regular account from FedEx, UPS or any freight carrier and sent your freight to:

**Schenker Deutschland AG**  
**Notify: ( Name of the exhibitor )**  
**Pfälzischer Ring 105 (P22)**  
**50679 Koeln**  
**Germany**

Deadlines for the arrival at the a.m. address: 4 working days before requested delivery date to your stand

**Importation of any kind of food stuff is not possible at all.**

Exception for Anuga + ISM, here we have special requirements, please get in contact with us before shipping.

The cost for receiving at our warehouse and delivering your freight to your booth is charged as follows:  
Shipments up to 200 kg

- € 120.00 (excl. customs clearance)
- € 185.00 Customs clearance (if necessary and/or requested)
- Surcharges for Saturday (€ 45.00), Sunday or bank holiday (€ 90.00) deliveries

Additional fees:

- + Delivery Order Fees € 35.00
- + T1 charges from courier company, per outlay
- + Customs duties as per outlay as per official German customs receipt plus commission for advanced payment - 2 % of the outlay; m/m € 14.00
- + All other requested services as per official tariff of the Koelnmesse

All handling charges must be paid in advance by credit card. We will provide you the requested document upon request. Please ensure that your shipment(s) will be pre-alert with tracking number and attached notification information. Please be aware that due to missing information delays and additional can occur.

We look forward hearing from you and please do not hesitate to contact us for any assistance or information about the import regulation and requirements.

Contact: Schenker Deutschland AG  
- DBSCHENKERfairs -  
Pfälzischer Ring 105  
50679 Koeln

+49 (0) 221 / 98 131 – 8828 / 8830 (Phone)

+49 (0) 221 / 98 131 - 8817 (Fax)

[Jean-marc.rau@dbschenker.com](mailto:Jean-marc.rau@dbschenker.com)

[sonia.coronado-garcia@dbschenker.com](mailto:sonia.coronado-garcia@dbschenker.com)

# INBOUND SHIPMENT from Cologne



**SCHENKER**

Logistics

Schenker Deutschland AG  
Speditionshof / Messeallee Nord  
50679 Koeln  
Germany  
www.dbschenkerfairs.de

**Please return completed form via e-mail  
at least one week prior to shipping**

In order to be able to assist you with your direct freight, please provide us with the following information:

## Contact information:

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

## Show Information:

Trade Show name: \_\_\_\_\_

Hall & Booth Number: \_\_\_\_\_

Delivery date and time to the booth: \_\_\_\_\_

## Freight Information:

Courier name: \_\_\_\_\_

Number of packages & gross weight: \_\_\_\_\_

Contents: \_\_\_\_\_

Tracking #: \_\_\_\_\_

## Customs clearance: (check one box)

definite imporation: \_\_\_\_\_

temporary imporation: \_\_\_\_\_

## **E-mail or fax completed form to:**

Schenker Deutschland AG  
- DBSCHENKERfairs -

**E-mail:** [jean-marc.rau@dbschenker.com](mailto:jean-marc.rau@dbschenker.com)  
[sonia.coronado-garcia@dbschenker.com](mailto:sonia.coronado-garcia@dbschenker.com)

**Fax: +49 221 - 98 131 - 8817**