



Koelnmesse Inc
8770 W. Bryn Mawr, Suite 1300
Chicago, IL 60631
Phone: 1 (773) 326-9920
www.koelnmesse.us
services@koelnmesse.us



Shipping Information

Koelnmesse Inc. has designated TWI Group and DSV Global Transport as our preferred freight forwarding companies.

When you call the freight forwarder, indicate that you are an IDS exhibitor and they will forward you all the necessary information for your shipping needs.

USA

Chris Drum
TWI Group
4480 S. Pecos Road
Las Vegas, NV 89121
Phone: 702-691-9022
Fax: 702-691-9045
Email: cdrum@twigroup.com
Internet: www.twigroup.com

Canada

Sandi Trotter
TWI Group
3405 American Drive
Mississauga, ON L4V 1T6, Canada
Phone: 289-652-4110
Fax: 905-812-0133
Email: strotter@twigroup.com
Internet: www.twigroup.com

USA

Herbert Kaltschmid
DSV Air & Sea Inc. Fairs & Exhibitions
400 Oyster Point Blvd., Suite 300
South San Francisco, CA 94080
Phone: 650-869-5880 x1226
Fax: 650-869-5890
Email: herbert.kaltschmid@us.dsv.com
Internet: www.us.dsv.com

In Germany

All companies ship to the freight forwarder onsite:

Sonia Coronado-Garcia
Schenker Deutschland AG
Speditionshof/Messeallee Nord
D-50679 Cologne, Germany
Phone: +49-221 / 98-131-8830
Fax: +49-221 / 98-131-8817
Email: sonia.coronado-garcia@dbuschenker.com
Internet: www.dbschenker.com/de



Shipping Instructions

IDS 2023

14 - 18 March

Cologne Exhibition Center

IMPORTANT DEADLINES

Advanced Document Deadline Date:	31 Jan
General Air Freight Cut-Off:	14 Feb
Delivery Date:*	12 Mar

*unless otherwise requested

Recommended by



TWI Group has been recommended by Koelnmesse, Inc. as the overseas transportation coordinator for US exhibitors participating in IDS 2023.

TWI will assist you with every aspect of your shipping needs, all-inclusive from your doorstep through delivery to your stand, including required documentation. We provide you with personalized attention to meet your every expectation.

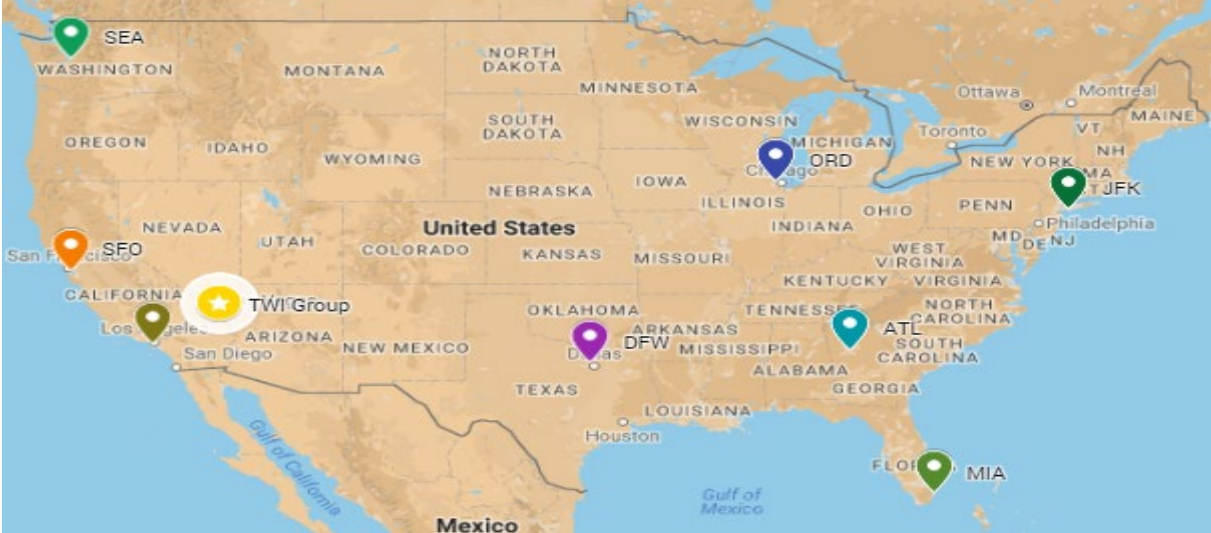
AIR/OCEAN FREIGHT

TWI has complete air, ocean and trucking forwarding capabilities.

TWI Representatives can arrange pick-up at your facility or you can send direct to one of our consolidation points.

Please notify your TWI representative at +1-702-691-9000

- Arrival date at the consolidation point
- Carrier’s Bill of Lading/ Airway Bill information



LABELS

Each crate should be appropriately labeled on each side. Do not label the top of your container as items may be stacked.

COMMERCIAL INVOICE/PACKING LIST

TWI has provided [country specific](#) commercial invoices for your use. These templates have specific verbiage for each country. Complete these Excel documents and return them in Excel format by the document deadline date.

Temporary and permanent goods must be packed separately with separate invoices.

Harmonized Tariff Schedule (HTS) codes are used for commodity classifications for customs' purposes. They are mandatory for each item.

PACKING

To minimize the risk of damage to the goods you will be shipping, please ensure that your shipment is palletized properly before it leaves your facility. It must be packed in separate boxes and individually labeled. Contact your TWI representative for further details.

Due to multiple handling of freight cases throughout the shipping process, TWI urges exhibitors to use strong wooden cases. Cases that offer protection from the elements are ideal. If your cases are secured with a lock or combination, please provide the key or combination at time of tender for Customs access if necessary.



SHIPMENTS CONTAINING BATTERIES

Please contact your TWI Representative as soon as possible if you are shipping batteries, or your equipment contains batteries of any kind (including laptops/tablets), so that we may inform you whether IATA packaging and labeling requirements pertain to your shipment.

We can provide labels if they are needed. These labels must have the telephone number of a person knowledgeable about the shipment. It is acceptable for the number to be monitored during the company's normal business hours in order to provide product-specific information relative to the shipment. This cannot be a toll-free number.

[IATA Battery Regulations](#)

[IATA Lithium ION Battery Label](#)

[IATA Lithium METAL Battery Label](#)



A material safety data sheet (MSDS) is required for all battery shipments.

Failing to inform us ahead of time regarding any batteries that are contained in your shipment may result in delays or refusal by the airlines to accept the shipment.



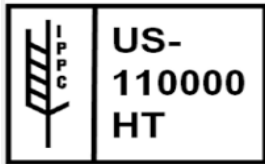
SHIPMENTS WITH NON-MANUFACTURED WOOD PACKING

All shipments containing Non-Manufactured Wood Packing (NMWP) must be either **heat-treated or fumigated**. NMWP and Solid Wood Packing Material (SWPM) must bear markings indicating the type of treatment under the ISPM 15 regulations.

Any packing that does not comply with these requirements will be refused, destroyed, or returned to its origin, resulting in a considerable delay.

Please contact your TWI representative if you have any questions regarding the NMWP rule.

[Frequently Asked Questions](#)



TWI CONTACT		
Clint Ard	+1-702-691-9062	card@twigroup.com

